

Introduction

Welcome to FRRR's Investing in Rural Community Futures Victoria Funding Program

Applications are accepted on a rolling basis as program funding is available

Please allow 3-6 weeks for your application to be assessed

Tips for using the Investing in Rural Community Futures Victoria online application form:

- To assist in managing versions and to reduce the risk of losing work if an internet connection times out, we recommend preparing your application content in a Word document and then transferring your final application content to this Grants Gateway form.
Working offline also makes it easier for multiple people to work on an application before entering your application into Grants Gateway for submission. Remember to continually save your work in the online form as you move through the sections.
- **Please refer to the [Investing in Rural Community Futures Victoria Guidelines](#) for further tips and information to support you to complete the application.**
- As always, if you require assistance to complete this online application form, the friendly FRRR staff are only a phone call away on Grant enquiries 1800 170 020.
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Organisation

Investing in Rural Community Futures Victoria Funding Program

How to complete this section:

****Does your organisation, the group delivering the project, have an ABN or Inc number?**

If YES, please complete part:

A. Legal organisation - provide information about **your local group**

If **NO**, please complete part:

A. Legal organisation - provide information about **the organisation partnering with your group / your head office / governing body**

B. Delivery organisation - provide information about your local group

A. Legal Organisation

Legal Organisation - Name and Address

What is the legal name of the organisation?*

This is the name of your org on ABR - [Click here to go to ABR Lookup](#)

No answer

Organisation Street Address*

No answer

Legal Organisation - Legal and Tax Status

Is your organisation registered with an ABN - *

[ABR Lookup](#)

No answer

Select Organisation Entity type [ABR Lookup](#)*

Please select **No ABN - N/A** if your organisation does not have an ABN.

No answer

Is the organisation registered for GST?*

It is not essential for your organisation to be registered for GST

No answer

Does your organisation hold any of the following? Select all that apply.*

No answer

Is your organisation an Incorporated *

Association?

No answer

Legal Organisation - Financial Information

Legal organisation financials (the organisation associated with this application that has an ABN or Incorporation number).

Please provide the following information regarding the legal organisation's financial situation*:

*For groups with less than 12 months of operation, please provide information on the organisation's current income and expenditure.

Annual Income*

Total income in financial year

No answer

Annual Expenditure*

Total expenses in financial year

No answer

Current Assets*

From your audited financials, or bank balance minus any debts

No answer

Financial Attachments

Legal Organisation Financials (the organisation associated with this application that has an ABN or Incorporation number)

Please read the following carefully:

- For organisations who have audited financials: Attach the most recent annual audited statements.
- For organisations that do not have audited financials: Attach most recent 12 months Income and Expenditure Statement. If you have a Balance Sheet, please also submit.
- For organisations less than one year old: Provide bank statements for the period you have been operating.

Financial Documents*

No file uploaded

Additional Financial documents

No file uploaded

Additional financial information (maximum 200 words)

Where relevant, please provide a brief explanation of any large financial surplus or current assets and tell us why FRRR funds are still required. If relevant, please describe any deficits and steps being taken to sustain the organisation financially.

No answer

Legal Organisation - Head of Organisation

These contact details should reflect the person who is the head of the organisation (e.g Chair, President, CEO) as they MUST authorise the application, NOT a subcommittee Chair, Secretary, Treasurer or Program Manager.

Important: Our correspondence regarding the outcome of your application will be sent here. If your application is successful, we will request Electronic Funds Transfer information from the contact listed here.

Head of Organisation Contact Details - please create 1 contact only:

Contact Details*

Please click on the **+ Add new** button to the right to enter the Head of the Legal Organisation Contact Details.

Records: 0

Legal Organisation - Project Contact

This person will be contacted if we have any questions about your project / application.

Important: Our correspondence regarding the outcome of your application will NOT be sent to this person, but to the Head of the Organisation. If your application is successful, we will request Electronic Funds Transfer information from the contact listed as the Head of the Organisation.

Project Contact details - please create 1 contact only:

Contact Details*

Please click on the **+ Add new** button to the right to enter the Project Contact details.

Records: 0

Legal Organisation - Overview

In what year was your organisation founded?*

No answer

Current number of employed staff*

No answer

Current number of volunteers*

No answer

Current number of committee members*

No answer

Provide a brief overview of your organisation (up to 200 words).*

For example: mission / purpose, major programs / activities.

No answer

FRRR is committed to supporting self-determination of Aboriginal and/or Torres Strait Islander peoples, and to growing and improving our funding in this area. To do this, we require information about whether applicants working with, or delivering projects with First Nations communities are First Nations owned and controlled.

Please select the option(s) that apply to the legal organisation: *

No answer

Legal Organisation - Internet & Social Media

FRRR would like to link with your organisation through social media. Please provide your social media links where applicable.

Website Address

No answer

Facebook Address

No answer

Instagram Handle

No answer

Are you partnering with an organisation that will receive and hold the grant funds (auspice organisation)?*

No answer

Project Information

Project Information

Project Title*

Please select a clear, concise and catchy **Project Title** that accurately summarises your project. Should your project succeed, this title will be featured on the FRRR website and in media coverage. (maximum 255 characters)

No answer

Project Summary*

Please provide a summary of the key aim/s of your project. (maximum 200 words)

Use the following example to help write your summary:

The *[name of project]* will address *[main issues/problems/needs/opportunities]* for the purposes of benefiting *[target group/organisation/community]*. The project will *[description of activities]*. These will bring about *[key changes achieved by your project]*. Our organisation can address these challenges because we *[describe unique strengths/position to tackle the issues/problems/needs/opportunities]*.

No answer

When will your project happen? (maximum 200 words)

Please provide expected start and end dates for your project, including when key activities will happen.

No answer

Project end date*

Estimated Project End Date| Please select the estimated date for project completion (if your application is successful, your Project Report will be due 8 weeks from this date). Please note - projects should be completed within 18 months unless agreed otherwise.

No answer

Where will your project happen?

Please tell us the following information about where your project will happen. For projects happening in more than one location, please indicate these in rows 2-3.

e.g. Collie → 2827 → 109

Town*

No answer

State*

VIC

Postcode*

No answer

Town 2

No answer

State 2

No answer

Postcode 2

No answer

Town 3

No answer

State 3

No answer

Postcode 3

No answer

Which Local Government Area will this project cover?*

No answer

Please select the **most appropriate target group** options below:

Age Group*

No answer

Gender*

No answer

Does your project involve working directly with children / youth under 18?*

No answer

Does your organisation have policies and procedures regarding working with children, Working with Children Checks, and the handling of child abuse complaints? *

No answer

What will you do? Tell us about your planned project you are seeking funds for. (maximum 500 words)*

No answer

How have you involved your community in this project and are you working with other groups or organisations? If so, please list the names of the groups/organisations and briefly describe their role in the project. (maximum 500 words) *

No answer

Will your organisation be partnering with an Aboriginal and/or Torres Strait Islander organisation(s)/community(ies) to deliver your project?*

No answer

How do you know there is a need for your project? (maximum 500 words)*

Which goal/s in the Community Roadmap is your project responding to? (your project may be responding to more than one goal, please list each of the relevant goals). How will this project strengthen your organisation and/or other local organisations? You can upload support materials such as letters of support, community plans, survey results, media clips, photos etc to help demonstrate the need below.

No answer

What difference are you hoping your project will make to your organisation and/or other organisations in your community? (maximum 500 words)*

How will you know what you've achieved, and what information do you plan to collect to help you understand that change?

No answer

Please identify the project's primary outcomes.*

FRRR needs your help to better understand and track the outcomes of FRRR grants in rural, regional and remote communities around Australia. This is important information to support FRRR to report back to our donor partners and build evidence for more support. (you can select up to three)

No answer

Support Materials

Property Ownership

If your project involves improvements to land or buildings not owned by your organisation, please provide written confirmation from the owner of the land and/or buildings, noting 1) their ownership and 2) their approval and permission for the works described in this application.

A property ownership letter template is available [here](#). This can be used as a guide.

No file uploaded

Please add support materials to support evidence/need for project. These can include project plans, community surveys, media clips, letters of support and other local material to support need for your project.- (HIGHLY REGARDED)

A letter of support template is available [here](#). This can be used as a guide.

Letter of support

No file uploaded

Additional support materials

Attach up to 3 documents

No file uploaded

Photos

Please attach photos below (up to 4 attachments - each attachment may contain multiple photos up to the size of 29MB)

No file uploaded

Please use the box below if you would like to provide further information or context on any of your attachments (such as financials, support materials, photos).

No answer

Budget

Project Budget

Project Income

Income item

Amount requested from FRRR

Requested Amount*

No answer

Amount your organisation will contribute

Org Contribution

No answer

Other funding sources

No answer

No answer

No answer

No answer

No answer

No answer

Total Cash Income

Total Income

\$0.00 AUD

In-kind Contributions

Applicant contributions in cash or in-kind are highly regarded.

Note: FRRR suggests costing unskilled volunteer labour at \$45 per hour.

For more information on costing volunteer labour visit [Funding Centre | Assigning value to your volunteer labour](#).

In-kind Support – Who

In-kind Support – What

Amount

No answer

Total In-kind Contributions

Total InKind

\$0.00 AUD

Additional information or comments regarding In-kind Contributions.

No answer

Expenditure

Provide a list of project expenses - e.g. "Kitchen materials (Oven \$798; Sink \$279; Dishwasher \$603)" "Amount - 1680"

Where possible, upload quotes for items over \$1,000 in the Quotes area below.

Expenditure item	Amount
Description	
No answer	No answer
No answer	
Total Cash Expenditure	Total Expenditure
	\$0.00 AUD

What will FRRR funds pay for?

No answer

Budget Summary

Total Project Income

Total (FRRR request + Organisation cash contribution + Other cash contribution + In-kind contribution)

Total Project Income

\$0.00 AUD

Total Project Expenditure

Total (Cash Expenditure + In-kind Contribution)

Total Expenditure

\$0.00 AUD

Balance - Total Income less Total Expenditure

Please note: Total expenditure must equal total income therefore balance should be zero.

Balance (Income Less Expenditure)

\$0.00 AUD

Quotes

Upload and attach copies of quotes, where possible, for items **over \$1,000**. Please note files can be no larger than 29MB.

Attach expenditure quotes here (1 file only)

Click on the upload box below to **browse your files** and locate the document or **drag and drop** to load the document to the form. Please note, files **cannot be larger than 29MB**.

No file uploaded

Additional expenditure quotes (1 file only)

Click on the upload box below to **browse your files** and locate the document or **drag and drop** to load the document to the form. Please note, files **cannot be larger than 29MB**.

No file uploaded

Additional expenditure quotes (1 file only)

Click on the upload box below to **browse your files** and locate the document or **drag and drop** to load the document to the form. Please note, files **cannot be larger than 29MB**.

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Additional expenditure quotes (1 file only)

Click on the upload box below to **browse your files** and locate the document or **drag and drop** to load the document to the form. Please note, files **cannot be larger than 29MB**.

No file uploaded

Confirmation

Application Confirmation Statement

To be endorsed by the Legal Entity Organisation for this project.

I confirm that this application is made with the knowledge and approval of the legal head of the organisation, and endorse this application and agree to the following conditions:

- Acknowledge and understand that this application will become the property of FRRR and that it may be provided to other funders;
- Agree to inform FRRR if the organisation has a significant change to its governance and/or financial situation;
- Agree that if successful, to provide banking details to FRRR within two weeks of receiving notification of the grant;
- Agree that if successful, to expend funding within the agreed term;
- Agree that FRRR can publish written content provided by me in this Application and agree to the terms of the [Photo and Audio Release](#) regarding the attachments I have uploaded.

I have read and agree to the above*

No answer

Name of authorised person completing this certification*

No answer

Position*

No answer

Date*

No answer